



MINUTES
NVT COMMISSION MEETING – JANUARY 7, 2015
NVT CONFERENCE ROOM – ARLINGTON, VIRGINIA

The meeting of the Northern Virginia Transportation Commission was called to order by Chairman Smedberg at 8:12 P.M.

Members Present

Richard Black
Sharon Bulova
John Cook
James Dyke
William Euille
Jay Fisette
John Foust
Jeff Greenfield
Mary Hynes
James LeMunyon
Jeff McKay
J. Randall Minchew
Jennifer Mitchell (DRPT alternate)
Ken Reid
Thomas Rust
Paul Smedberg
David F. Snyder
J. Walter Tejada

Members Absent

Catherine Hudgins
Jennifer Wexton

Staff Present

Kelley Coyner
Rhonda Gilchrest
Claire Gron
Scott Kalkwarf
David Koch
Kate Mattice
Marti Reinfeld
Aimee Perron Siebert (Hillbridge Group)
Doug Allen (VRE)
Bryan Jungwirth (VRE)
Steve MacIsaac (VRE)

Election of 2015 Officers

Chairman Smedberg announced that the Nominating Committee has recommended the following slate of officers for 2015:

Chairman:	David Snyder
Vice-Chairman:	Jay Fisette
Secretary-Treasurer:	Jeff McKay

There were no additional nominations. Mrs. Bulova moved, with a second by Delegate Rust, to approve the recommended slate of officers. The vote in favor was cast by Commissioners Black, Bulova, Cook, Dyke, Euille, Fisette, Foust, Greenfield, Hynes, McKay, Minchew, Rust, Smedberg, Snyder and Tejada.

Chairman Smedberg administered the oath of office to Mr. Snyder, Mr. Fisette, and Mr. McKay and then handed the gavel over to Chairman Snyder.

Delegate LeMunyon and Mr. Reid arrived at 8:14 P.M.

Recognition of Service

Mr. McKay moved, with a second by Mrs. Bulova, to approve the resolution commending Paul Smedberg for his service as 2014 NVTC Chairman and a resolution commending James Dyke for his years of service as a NVTC Commissioner and a WMATA Board Member. The vote in favor was cast by Commissioners Black, Bulova, Cook, Dyke, Euille, Fisette, Foust, Greenfield, Hynes, LeMunyon, McKay, Minchew, Reid, Rust, Smedberg, Snyder and Tejada.

Chairman Snyder presented Mr. Smedberg with a framed resolution commending him for his outstanding service during 2014. Last year was an exciting year with NVTC celebrating its 50th anniversary. During his tenure as Chairman, Mr. Smedberg oversaw the development and adoption of NVTC's first Strategic Framework, the pilot of NVTC's policy forums initiation, the laying of the groundwork for a Northern Virginia research network, the launch of NVTC Transit Fellows Program, maintenance of NVTC's high standards of financial management and stewardship of public dollars, the establishment of a new regional partnership and technical assistance program in support of the evaluation and implementation of a New Electronic Payments Program (NEPP), and continued strengthening of the management capacity of NVTC. Mr. Smedberg stated that it was a privilege to serve as Chairman and it was a valuable learning experience. Chairman Snyder announced that he has asked Mr. Smedberg to chair the new Governance Committee that is being formed.

Chairman Snyder asked Mrs. Hynes to make the presentation for Mr. Dyke. Mrs. Hynes stated that Mr. Dyke has been an incredible partner with NVTC and WMATA. She stated that it is with sorrow that she says goodbye although she knows that Mr. Dyke will

continue to serve the region well in his role as a Commonwealth Transportation Board Member. Mr. Dyke thanked NVTC Commissioners and expressed special appreciation for his fellow WMATA Board Members (Mary Hynes, Catherine Hudgins and Bill Euille). He promised to continue to support the region. Mr. Fisette stated that Mr. Dyke has done the region proud and is well respected. Chairman Snyder presented Mr. Dyke with a framed resolution commending him for his service at NVTC and WMATA.

Approval of the Minutes

Mr. McKay moved, with a second by Mrs. Hynes, to approve the minutes of the December 4, 2014 NVTC Meeting. The vote in favor was cast by Commissioners Black, Bulova, Cook, Euille, Fisette, Greenfield, Hynes, LeMunyon, McKay, Minchew, Rust, Snyder and Tejada. Commissioners Dyke, Foust, Reid and Smedberg abstained.

Consent Agenda

Mr. McKay moved, with a second by Mrs. Bulova to approve the Consent Agenda. Mr. Reid requested that the last item on the Revised Legislative and Policy Agenda be removed for discussion. There were no objections to amending the Consent Agenda to approve the first two items:

- Resolution #2261: Approve NVTC's Official Signatories and Employees Pension Trustees
- Resolution #2262: Authorize NVTC's Executive Director to Apply for a Technical Assistance Grant for the New Electronic Payments Program (NEPP)

The Commission then voted to approve the amended Consent Agenda. The vote in favor was cast by Commissioners Black, Bulova, Cook, Dyke, Euille, Fisette, Foust, Greenfield, Hynes, LeMunyon, McKay, Minchew, Reid, Rust, Smedberg, Snyder and Tejada.

Revised Legislative and Policy Agenda

Mr. Reid reported that the Loudoun County Board of Supervisors voted on January 7th to request that NVTC include in its Legislative and Policy Agenda support of legislation that would appoint another Loudoun County member to NVTC. Loudoun now has a population of 340,000. Ms. Coyner asked for clarification because NVTC does not actually endorse specific legislative proposals within its Legislative and Policy Agenda. She suggested separating this issue from the approval of the Agenda and then the Commission could determine how to move forward on the issue of membership.

Mrs. Bulova agreed that it would be good to separate the two issues and if, or when there is legislation, NVTC could discuss it. She stated that following Mr. Reid's email on December 23rd, she asked staff to look back to how membership was determined on

NVTC. It seems that in the beginning it was by agreement and was based on population. She stated that this would be a good issue for the new Governance Committee to discuss.

Mr. Reid moved, with a second by Mrs. Bulova, to authorize the Governance Committee to look at the voting strength of the different NVTC member jurisdictions and if it should be changed. The vote in favor was cast by Commissioners Black, Bulova, Cook, Dyke, Euille, Fisette, Foust, Greenfield, Hynes, LeMunyon, McKay, Minchew, Reid, Rust, Smedberg, Snyder and Tejada.

Mr. Fisette moved, with a second by Mrs. Hynes, to approve the Legislative and Policy Agenda.

Delegate LeMunyon thanked staff for including the revisions from comments made at the previous meeting but stated that he will respectfully abstain. Delegate Minchew also noted that he will abstain.

The vote in favor was cast by Commissioners Bulova, Cook, Dyke, Euille, Fisette, Foust, Greenfield, Hynes, McKay, Reid, Smedberg, Snyder and Tejada. Commissioners Black, LeMunyon, Minchew and Rust abstained.

Selection of NVTC Representatives to Various Boards

Chairman Snyder announced the NVTC nominations to serve on the WMATA, VRE and VTA Boards and his selection for NVTC's Legislative and Policy Committee. The Executive Committee membership is determined by NVTC's By-Laws.

WMATA Board

Principals

James Corcoran (effective 2/1/15)	4-year term (expires January 9, 2018)
Catherine Hudgins	3-year term (expires January 9, 2017)

Alternates

Mary Hynes	2-year term (expires January 9, 2016)
William Euille	1-year term (expires January 7, 2016)

VRE Operations Board

Principals

Sharon Bulova
John Cook
Paul Smedberg
Walter Tejada

Alternates

Jeff McKay
Jay Fisette
Tim Lovain

Virginia Transit Association

Principals

David Snyder
William Euille

Alternate

Mary Hynes
Jeff McKay

NVTC Legislative & Policy Committee

Jeff McKay, Co-Chairman
Jeff Greenfield, Co-Chairman
William Euille
Catherine Hudgins
Mary Hynes
Ken Reid
Dave Snyder
House: Tom Rust
Senate: Jennifer Wexton

NVTC Executive Committee

Dave Snyder, Chairman
Jay Fisette, Vice-Chairman
Jeff McKay, Secretary-Treasurer
Tom Rust, General Assembly
James Corcoran, WMATA Board (2/1/15)
Catherine Hudgins, WMATA Board
Mary Hynes, WMATA Board
William Euille, WMATA Board
Sharon Bulova, Fairfax Co. Board Chairman
Paul Smedberg, Immediate Past Chairman

Mr. McKay moved, with a second by Mr. Smedberg, to approve Resolution #2263 (copy attached) which approves the appointments to the WMATA Board, the VRE Operations Board and the VTA Board. The vote in favor was cast by Board Members Black, Bulova, Cook, Dyke, Euille, Fisette, Foust, Greenfield, Hynes, LeMunyon, McKay, Minchew, Reid, Rust, Smedberg, Snyder and Tejada.

Implementation Plan

Ms. Coyner stated that the Implementation Plan is being presented for public comment and Commission approval. The plan is based on priorities established over the past 18 months and in close consultation with jurisdictional staff. The Implementation Plan articulates specific actions that NVTC will take to address each goal and objective identified in the Strategic Framework approved by the Commission in December 2014.

Chairman Snyder opened the meeting for public comment.

Mr. Rob Whitfield, who has been attending NVTC meetings since 2009, expressed his dismay at the process for public input and the very limited media distribution. NVTC did not distribute a media release on the proposed Implementation Plan. He observed that NVTC's last media release was in October.

Mr. Whitfield stated that as he reads the Implementation Plan, it includes support of Metro 2025, which has not yet been presented to the Commission on the issues, alternatives, costs and financing. He stated that if the purpose of the Implementation Plan is to provide policy guidance, that's fine. However, it is time for WMATA to provide information about Metro 2025 to the public. WMATA has been working on it for at least one year and has been working with the jurisdictions in non-public meetings. WMATA's General Manager

Richard Sarles has stated that the projected cost for Metro 2025 is up to \$7 billion. Back in November 2011, WMATA gave a presentation showing there was \$13.3 billion in projected capital replacement costs needed for the original 103-mile system by 2020. Mr. Whitfield stated that he has repeatedly asked WMATA to provide information on the proposed financing mechanism to cover the proposed \$6.5 million gap.

Mr. Whitfield stated that if the Implementation Plan is just a policy document, then it will be useless if NVTC does not make WMATA provide proper reasoned technical information. He is concerned that the public is being told nothing about the progress of the Capital Funding Agreement (CFA). There needs to be plenty of opportunity for the public to provide input, especially because of the amount of money involved. The economy is different than it was 5-7 years ago. He stated that overall, it does not help NVTC gain acceptance as an effective body if there is no communication to the public.

There were no other comments and Chairman Snyder closed the public comment period.

Ms. Mitchell arrived at 8:34 P.M.

Mr. Euille stated that there is a process relative to the CFA, which includes a public hearing process as is WMATA's standard practice. The process will be public and transparent and will happen at the appropriate time. Local jurisdictions will also have their public hearing process. In response to a question from Chairman Snyder, Mr. Euille stated that NVTC will be hearing more about the CFA and will be invited to provide comments to WMATA.

Mrs. Hynes moved, with a second by Mrs. Bulova, to approve the Implementation Plan.

Delegate LeMunyon asked how the Implementation Plan differs from the Strategic Framework. Ms. Coyner stated that the framework includes four strategies and the Implementation Plan brings the process to the next level. The Implementation Plan is consistent with the Strategic Framework.

Mrs. Bulova asked if there will be further work on the work program. Ms. Coyner responded that this is the first time NVTC has developed a Strategic Framework and Implementation Plan, which replaces the work program. NVTC is not contemplating doing a work program but anticipates developing milestones that allow the Commission to monitor progress. Mrs. Bulova asked if the milestones could be put into a timeline. Ms. Coyner stated that the work program covered one year of activities but NVTC's new Implementation Plan is designed to cover a 1-5 year time period.

The Commission then voted on the motion and it passed. The vote in favor was cast by Commissioners Bulova, Cook, Dyke, Euille, Fisette, Foust, Greenfield, Hynes, McKay, Reid, Rust, Smedberg, Snyder and Tejada. Commissioners Black, LeMunyon and Minchew voted no.

FY 2016 NVTC Budget

Mr. Smedberg moved, with a second by Mrs. Hynes, to approve the FY 2016 NVTC Budget.

Ms. Coyner explained that presenting the budget to the Commission is the second component of the budget process. The budget was prepared under the guidance of the Chairman, vetted by the Executive Committee, and reviewed by staff of the member jurisdictions. This portion of the budget is funded off the top of state assistance. This budget is being considered at this time because the Commission decided to complete work on the Strategic Framework and Implementation Plan before adopting the budget. For next year, the FY 2017 budget will be brought to the Commission by October 2015.

Ms. Coyner stated that the focus of this budget is to complete investments in the technical capacity and infrastructure of NVTC that began in the FY 2015 budget. Major drivers of the budget increase come from several categories: personnel and benefits, contract services; technology/communication upgrades; building procurement capacity, implementing a set of Human Resources recommendations; continued collaboration and support of NVTA, and professional development and training and conferences, as well as continued investments in technology and communications.

Mr. Foust observed that this budget reflects a 69 percent increase over two years from the FY 2014 budget. In his opinion that this does not seem reasonable and that this budget is out of control. The proposed budget includes a 300 percent increase in health benefits and an 800 percent increase in professional development and conferences. He understands that NVTC's budget deals with relatively small numbers, but he cannot approve this type of increase over two years. He suggested staff rework the budget and provide a more reasonable increase from year to year.

Ms. Coyner stated that NVTC had a significant decline in a number of areas in the budget for many years. With respect to benefits, there is always a large discrepancy between the budgeted amount and actual expenditures since NVTC's policy is to budget benefits for every employee whether or not they choose to participate. Regarding conferences and professional development, when she started there was only a small amount budgeted for local conference. She agreed that it is a large change but it reflects where NVTC is programmatically. \$15,000 has been budgeted for local and out-of-state conferences, such as the APTA Annual Conference. The training also includes Equal Employment Opportunity Commission (EEOC) and Human Resources (HR) training compliance.

In response to a question from Mr. Foust about new employees, Ms. Coyner stated that another position would be added in the second half of the budget cycle for a mid-level policy analyst position. NVTC is trying to align with its jurisdictions in compensation categories since NVTC positions have been below market. NVTC is looking at a pay plan that has been recommended by legal counsel. NVTC has also been working with a HR consultant. There are no plans to include performance based pay increases in excess of what local jurisdictions have budgeted.

Senator Black asked that the minutes reflect that this budget discussion is over the appropriateness of a 69 percent budgetary increase over a two year period. He stated that this region includes many working class people who won't receive pay increases and benefits.

Delegate Minchew agreed with Mr. Foust's comments. He stated that the optics of this budget does not reflect well on NVTC. Legislators will be looking at the Governor's budget in coming weeks and there will be hard budget discussions. This is a time of austerity. That same type of fiscal conservatism should be instilled in NVTC's budget. He also agreed with Senator Black's comments. He cannot vote for this budget and stated that it needs further cuts.

In response to a question from Mr. Reid, Ms. Coyner stated that the two new positions funded in the current budget total approximately \$215,000 (\$80,000 and \$135,000) not including benefits. Mr. Reid expressed his concern about the cost of rent, which equals \$20,000 a month. He asked if NVTC can get out of its lease. Ms. Coyner stated that NVTC is locked in for another six and a half years. At the time NVTC started this current lease, there were substantial savings compared to the previous lease.

Mr. Reid also asked about the equipment needed to get the meeting space set up for remote participation. Ms. Coyner stated that \$20,000 has been budgeted. Mr. Reid asked why NVTC can't just set up Skype to allow members to participate remotely. He wants to be able to participate remotely.

Mr. Euille agreed with some of these comments. He stated that the Executive Committee discussed the proposed budget and staff provided sound rationale for some of these increases, such as the legal contracting costs. NVTC has been receiving pro bono services for legal services from Arlington County. Ms. Coyner stated that when NVTC entered into an agreement for legal services for Steve MacIsaac (Arlington County's attorney) to serve as NVTC's legal counsel, the County asked NVTC to budget for these services in its next budget. Hiring an outside attorney would cost more than the proposed budget amount.

Mrs. Hynes stated that she appreciates the comments that have been made. When she joined NVTC in 2008 NVTC had an austere budget and staff did not receive raises for at least four years. The Commission continually asked the Executive Director to make budget cuts every year. In her opinion, it resulted in a bare bones budget. NVTC hired Ms. Coyner in part because of her vision for the Commission. NVTC has worked hard over the last two years to develop a vision, Strategic Framework and Implementation Plan. She agrees that this is a significant increase, but where NVTC was before was not serving any needs very well. One thing NVTC did well was financial management and she thanked Scott Kalkwarf for his hard work over the years. NVTC serves the region well as a place all the jurisdictions can come together. She stated that it is important to support the Executive Director as she builds NVTC to accomplish these goals. Mrs. Hynes stated that she plans to support the budget. She observed that the Commission will have a chance to evaluate the Executive Director and the effectiveness of the organization. It is hard to do that with a half built vision because it is not fully funded. NVTC can always scale back the budget in the future.

Mr. Smedberg agreed with Mrs. Hynes comments. When he joined NVTC it struck him how starved NVTC's budget was. When Mr. Taube retired as Executive Director, it sparked a discussion about NVTC's vision and what this organization could be. Last year the Commission decided to not make budget changes all at once and split the budget increase over a two year period. He stated that no one can argue that the budget has significantly increased. Because of NVTC's increased activity over the last year and a half, the benefit and return to the jurisdictions has been significant compared to the small investment made. He has seen this is Alexandria. He stated that he will support the budget and agreed that the Executive Director will be evaluated on her and the organization's performance and that the Commission can always adjust the budget later.

Mr. Cook observed that there is a process problem. It is important for the Commission to present the budget earlier in the process to provide time for review, comment and discussion. He was assured by Ms. Coyner that next year's budget will be provided by October. He observed that those members that are speaking in support of the budget are mostly Executive Committee members, who have been discussing the budget for several months and have reached a comfort level to support the budget. He agreed with Mrs. Hynes that the budget reflects that this was an organization that didn't know its purpose and wasn't doing much and the budget was starved. There has been a fair amount of effort over the last few years to determine NVTC's vision and purpose and the budget reflects that. However, that doesn't mean that it has to be done all at once. He agreed that conferences and professional development are important, but the increase could be phased into the budget over a longer period of time. He observed that these are the types of discussions that should have happened over the last several months.

Mr. Cook moved, with a second by Mr. Reid, to defer the budget and asked staff to look at pushing out some of the budget items over a period of time and to look for ways to decrease the budget.

Mrs. Bulova asked about any potential impacts if the budget is deferred. Commissioners discussed this and determined that action can wait until March.

Mrs. Bulova agreed that there is a process issue and she would like to see the Commission have several opportunities for the full Commission to discuss and comment on the budget before action is requested. She is supportive of deferring action. She stated that it is important to have a united vote on the budget if possible.

Mr. Tejada stated that there was discussion on the budget a few months ago, so there has been a process. He observed that a benefit of the landmark HB2313 legislation being passed was the strengthening and coordination of transportation entities in this region. In order to do that resources are needed. NVTC is a product of that. He will support deferral. He stated that he personally would like to be supportive of NVTC getting the resources it needs to function. He observed that there is only a 14 percent difference between the FY 2015 and FY 2016 budgets.

Mr. McKay also observed that when he joined NVTC in 2008, NVTC was basically dormant. When the Commission started the process of hiring a new Executive Director,

the Commission decided to make NVTC into a meaningful entity in the region. That requires resources. He expressed his concern that NVTC has used pro bono legal counsel and there is no strong HR function. These particular issues need to be corrected. He stated that Steve MacIsaac has done an outstanding job as legal counsel and it is important for NVTC to include these costs in its budget. He stated that it is unfair to evaluate the Executive Director on the Strategic Framework and Implementation Plan if they are not supported by the budget. He also agreed with Mr. Cook's comments about the need for an earlier budget process to allow for dialogue by the full Commission. He asked staff to provide an organizational chart with brief position descriptions; a timeline of the future budget process; and a description of what will not happen if the budget is not totally funded.

Mr. Smedberg stated that the Management Advisory Committee (MAC) has done a lot of work on the budget over the last several months. Ms. Coyner also stated that other jurisdictional experts have been consulted on many issues, such as benefits and the HR function.

Mr. Greenfield expressed his frustration that NVTC is back at the same place it was last year when he made a motion to defer action on the budget to allow more time for discussion. He has the utmost respect for the Executive Committee and for the amount of detail they put into reviewing the budget but the challenge is that every member of NVTC is expected to vote on the budget. These budget discussions should be held by the entire Commission. Last year he suggested changing the budget process and he is disappointed that it didn't happen. NVTC needs better dialogue and a process going forward. He stated that he hopes NVTC will wait until March for action so it does not have to be done at the February meeting in Richmond.

Chairman Snyder asked if Mr. Cook would accept a friendly amendment to his motion to defer action until the March meeting. Mr. Cook agreed.

Mr. Foust requested that the organizational chart include position descriptions of existing and new positions. Ms. Coyner stated that with respect to the new positions, she can provide the expected description but the duties could change with hiring and changes to the existing organization. Mr. Foust asked that rationale for the new positions be included in Mr. McKay's request for a description of what will not happen if the budget is not fully funded. Chairman Snyder requested that a budget process be developed.

Mrs. Bulova stated that on page 5 under the Fellow Program there is assessment and design of emergency planning. She asked that the five new stations on the Silver Line be included in this effort.

The Commission then voted on the motion to defer the budget to the March meeting. The vote in favor was cast by Commissioners Black, Bulova, Cook, Dyke, Euille, Fisette, Foust, Greenfield, Hynes, LeMunyon, McKay, Minchew, Reid, Rust, Smedberg, Snyder and Tejada.

Virginia Railway Express (VRE)

VRE CEO Report. Due to the lateness of the hour, Mr. Allen did not provide a report. Mrs. Bulova announced that Mr. Cook has been appointed the Chairman of the VRE Operations Board for 2015 and it would be appropriate for him to present the VRE action items.

VRE FY 2016 Operating and Capital Budget. Mr. Cook stated that Resolution #2264 would approve the FY 2016 VRE Operating and Capital Budget and the Amended FY 2015 VRE Budget and refer them to the jurisdictions for their formal review and adoption.

Mr. Cook moved, with a second by Mrs. Bulova, to approve Resolution #2264 (copy attached).

Mr. Cook gave an overview of the VRE budget discussion by the Operations Board, which considered two budget options (Option A: four percent fare increase with no subsidy increase or Option B: three percent fare increase with a two percent subsidy increase). The Operations Board voted to recommend Option A.

Mrs. Hynes asked how frequently VRE revises its fares. Mr. Allen responded that the last fare increase was two years ago. Mr. Cook stated that the Operations Board has had some discussion about implementing a more predictable process for fare and subsidy increases. Mrs. Bulova stated that VRE subsidies are based on ridership. Spotsylvania and Stafford County both had subsidy increases and this was compounded by lower gas tax returns. She explained that NVTC's gas tax returns are solely used for WMATA but PRTC jurisdictions use their gas tax returns for VRE and other transportation projects. In response to a question from Mrs. Hynes, Mr. Allen stated that VRE's farebox recovery rate is 59 percent of operating costs.

The Commission then voted on the motion and it passed. The vote in favor was cast by Commissioners Bulova, Cook, Dyke, Euille, Fisette, Foust, Greenfield, Hynes, LeMunyon, McKay, Rust, Smedberg, Snyder and Tejada. Senator Black and Delegate Minchew voted no and Mr. Reid abstained.

Transit Alternatives Analysis Study of the Route 7 Corridor

Ms. Coyner asked Claire Gron, Project Manager, to introduce the project and the consultant. Ms. Gron stated that this project is a multi-jurisdictional effort. Conducted in two phases, the study has already examined multiple modal options and alignments for high capacity transit along the 13-mile Route 7 corridor between Tysons Corner and the City of Alexandria. During Phase I, a Technical Advisory Committee (TAC) was convened and includes representatives from NVTC jurisdictions, MWCOG/TPB, VDOT, WMATA and DRPT. The TAC, along with NVTC, and the consultant, Parsons Brinckerhoff, will begin Phase II and answer the preferred mode for the corridor, identify the alignment in Falls Church, future funding and outreach. She introduced Chris Gay from Parsons Brinckerhoff.

Mr. Euille left the meeting at 9:34 P.M. and did not return.

Mr. Gay gave an overview of Phase I, which concluded in December 2014. There were six alternatives identified for further study. In Phase II the focus will be on alignment, modal options, and funding options. The study team is not predisposed to a certain mode and looking at Bus Rapid Transit (BRT), Light Rail Transit (LRT) and Transportation Systems Management (TSM). NVTC is currently working with PB and the TAC to develop an intensive outreach strategy to engage elected and appointed officials, agency executives and senior staff, and public and community stakeholders. He stated that the project is expected to be completed by March 2015.

Mr. McKay stated that the Route 1 Corridor Study looked at the economic development potential of the corridor and stated that he assumes this study will look at land use implications and economic development with each mode. Mr. Gay stated that this is not currently in the scope. Mr. McKay stated that the study would be well served to include it since it helps the public understand the transit benefit for the jurisdictions and the economic benefit to the region. Mr. Fisette stated that if a return on investment or oriented analysis is not done, in his opinion, it will create a distorted outcome. One of the questions is what is going to revitalize the corridor.

Mr. Tejada stated that this is a very exciting project. He encouraged the TAC to do extensive outreach to the region's diverse population. Ms. Coyner stated that the project has a constrained budget so NVTC will be doing in-house outreach supported by the consultant. There is a 25-page outreach plan that is being finalized.

Ms. Mitchell stated that given the timing of the planning process, it would be worthwhile to take into consideration the HB2 criteria being developed. This will be valuable if the project advances and state funding is sought.

Mr. Foust asked if the study will be looking at a dedicated lane for BRT or LRT. The Commission then discussed the benefits of a dedicated lane regardless of the mode selected. Mr. McKay stated that BRT runs in shared lanes along Route 1 and the corridor cannot handle the volume. Mr. Cook suggested looking at what is working and not working in the region. Mr. Gay stated that the new Metroway is another project to look at since it is the region's first BRT service. Mr. Fisette agreed that the Route 7 study is an exciting project. Getting a dedicated lane should be a top priority and then the type of mode can be determined. Mrs. Hynes stated that the long range vision is to have a dedicated lane.

Mr. Gay stated that if Phase II determines this projects looks to be viable, NVTC would look for an agency to become a sponsor or champion to move this project forward into the Federal Transit Administration (FTA) process. At that stage more detailed engineering and environmental analysis would begin.

Mrs. Hynes stated that VDOT is doing an environmental assessment of I-66 inside the Beltway this year. She is concerned that there are multiple studies underway that include East Falls Church. She questioned if there needs to be more coordination.

Delegate Minchew stated that this was a great presentation. It is his understanding that the study corridor ends at Route 267/Dulles Access Road and asked if there are opportunities to interface to points west of Route 7. With the prices increasing on the Greenway and Dulles Toll Roads, traffic is shifting to Route 7. He also asked how transit would connect to the western terminus of the corridor project. Mr. Gay stated that it still needs to be determined where to tie into the Silver Line. A multimodal transit hub may make sense at Tysons Corner. PB will be talking to Fairfax County staff.

Mr. Foust stated that instead of terminating at Tysons Corner it may make sense to extend farther west on Route 7. Fairfax County is in the process of designing additional lanes on Route 7 to Loudoun County. Mr. Reid stated that it is important to connect Loudoun and Fairfax buses to find a way to get people to the Wiehle Station in Reston. Currently, there is no fixed route bus from Loudoun County into Fairfax County. He offered Loudoun County staff to work with Fairfax County staff on this issue. Senator Black stated that Route 7 is a densely travelled corridor but it's too far north for people to tie into the Silver Line.

Executive Director's Report

Ms. Coyner observed that the 2014 Year in Review was provided to Commissioners. She also reported that staff is working on a new date for the forum. She gave an update on the I-66 Outside the Beltway Study and HB2, which includes her participation in the upcoming Stakeholder Meeting in Richmond on January 8th. It is expected that a HB2 Advisory Council will be created in the spring.

Report from the Virginia Members of the WMATA Board of Directors

WMATA Board Members had nothing to report due to the lateness of the hour. Delegate LeMunyon stated that it is his understanding that the audit will be released next month. In response to a question from Mr. Reid, Ms. Coyner stated that the Interim WMATA General Manager has been invited to give a budget presentation at NVTC's March meeting.

Commonwealth and Regional Agency Reports

Department of Rail and Public Transportation (DRPT). Mr. Dyke introduced James Corcoran who has been appointed by Governor McAuliffe to NVTC and the WMATA Board of Directors. He will join NVTC in February.

Financial Items for November 2014

The financial report was provided to Commissioner and there were no questions.

Other NVTC Business

Mr. Reid announced that the Loudoun County Board of Supervisors has appointed Scott York as an Alternate to NVTC.

Adjournment

Mr. Greenfield moved, with a second by Mrs. Hynes, to adjourn. Without objection, Chairman Snyder adjourned the meeting at 10:08 P.M.

Approved this fifth day of February, 2015.

David F. Snyder
Chairman

Jeffrey McKay
Secretary-Treasurer



RESOLUTION #2261

SUBJECT: Designation of NVTC Signatories and Pension Trustees.

WHEREAS: The Honorable Jeffrey McKay has been elected Secretary-Treasurer of NVTC for 2015; and

WHEREAS: NVTC desires that the person holding the office of Secretary-Treasurer be designated as an official signatory as well as a pension trustee.

NOW, THEREFORE BE IT RESOLVED that the Northern Virginia Transportation Commission hereby selects the following persons to serve as NVTC signatories (who are eligible to sign individually for any transaction of less than \$5,000 and with one other signatory for transactions of \$5,000 or greater):

Hon. Jeffrey McKay
Kelley Coyner
Scott C. Kalkwarf

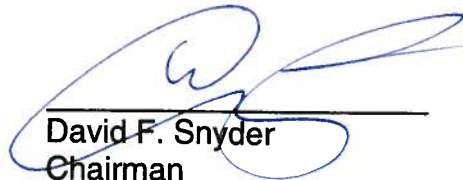
Secretary-Treasurer
Executive Director
Director of Finance and Administration

BE IT FURTHER RESOLVED that the individuals listed above shall serve as NVTC employees' pension trustees, with the addition of NVTC's Assistant Financial Officer, Colethia Quarles.

Approved this 7th day of January, 2015.



Jeffrey McKay
Secretary-Treasurer



David F. Snyder
Chairman



RESOLUTION #2262

- SUBJECT:** Authorization to apply for a Technical Assistance Grant from the Department of Rail and Public Transportation for funding to support New Electronic Payments Program (NEPP) related costs.
- WHEREAS:** WMATA has selected Accenture as their contractor for the New Electronic Payments Program (NEPP), a fare collection system that will eventually replace the SmarTrip system;
- WHEREAS:** WMATA has no financial obligation to Accenture until the initial NEPP Pilot/Proof of Concept phase is successfully completed, upon which WMATA will move forward and further develop the details of the program;
- WHEREAS:** The Regional Partners, which include NVTC and its member jurisdictions (with the exception of Falls Church) as well as the Potomac and Rappahannock Transportation Commission (PRTC) and both NVTC and PRTC as owners of the Virginia Railway Express (VRE) understand and appreciate the need for a regionally integrated fare payment system;
- WHEREAS:** The Regional Partners have entered into an Memorandum of Agreement, dated May 14, 2014, which demonstrates their joint commitment to the development, testing, funding and implementation of the WMATA NEPP system;
- WHEREAS:** The Regional Partners, through NVTC, are responsible for defining and negotiating their own contract with Accenture or another potential vendor;
- WHEREAS:** Following a successful NEPP pilot and the further definition of key program details by WMATA, the Regional Partners will need to enter into a contract for the further development of their needs assessment, functional and technical requirements and plans for deployment;
- WHEREAS:** NVTC is eligible to apply for, receive and manage state transit grants and as a service to its Member Jurisdictions, can also apply for, receive and manage state grants on behalf of those members;
- WHEREAS:** A grant for technical assistance would support the Regional Partners as they enter into a contract with a vendor to further develop their needs assessment, functional and technical requirements and plans for deployment, in preparation for the regional implementation of the NEPP;

NOW, THEREFORE, BE IT RESOLVED that the Northern Virginia Transportation Commission authorizes its Executive Director to apply to the Department of Rail and Public Transportation (DRPT) for technical assistance funding and complete all required applications for a grant of \$886,315.00 (50% state grant funds, 50% local match) for technical assistance activities in preparation for the regional implementation of NEPP.

BE IT FURTHER RESOLVED that NVTC authorizes its Executive Director as trustee of state transit assistance received on behalf of the NVTC jurisdictions, to use funding from accounts of those Regional Partners who have member accounts at NVTC, and/or from future receipts of such funds before allocation to those Regional Partners to pay any and all expenses associated with this state grant, after first informing the Northern Virginia NEPP partners and providing appropriate documentation of the expenses.

BE IT FURTHER RESOLVED that after applying for the DRPT grant and prior to entering into a contract utilizing any of the funds, the Executive Director shall obtain from the NVTC member jurisdictions, PRTC and VRE a signed amendment to the Memorandum of Agreement.

Approved this 7th day of January, 2015.



Jeffrey McKay
Secretary-Treasurer

David F. Snyder
Chairman



RESOLUTION #2263

SUBJECT: Selection of NVTC Representatives to Various Boards.

WHEREAS: NVTC is empowered to make appointments to the Board of Directors of the Washington Metropolitan Area Transit Authority, the Virginia Railway Express and the Virginia Transit Association;

WHEREAS: Some of NVTC's jurisdictions may not formally appoint their NVTC members prior to NVTC's January meeting and some may not be ready with recommendations for appointment to various boards;

WHEREAS: James Dyke has tendered his resignation from NVTC and the WMATA Board of Directors effective February 1, 2015; and

WHEREAS: Secretary Aubrey Layne has designated James Corcoran to be the Secretary's designee on NVTC and to fill the unexpired term of James W. Dyke, Jr., on the WMATA Board.

NOW, THEREFORE, BE IT RESOLVED that the Northern Virginia Transportation Commission hereby appoints the following persons to various boards, subject to possible subsequent action by NVTC's jurisdictions that alters their NVTC members for 2015 and their recommendations for members of the various boards:

WMATA Board:

Principals

James Corcoran (effective 2/1/15)
Catherine M. Hudgins

Alternates

Mary Hynes
William D. Euille

VRE Operations Board:

Principals

Sharon Bulova
John C. Cook
J. Walter Tejada
Paul D. Smedberg

Alternates

Jeffrey C. McKay

Jay Fisette
Timothy Lovain

VTA Board:

Principals

David F. Snyder
William D. Euille

Alternates

Mary Hynes
Jeffrey C. McKay

Resolution #2263 cont'd

BE IT FURTHER RESOLVED that Northern Virginia Transportation Commission hereby appoints William D. Euille to the WMATA Board for a one-year term expiring January 7, 2016, so that the composition of the WMATA Board Members appointed by NVTC are as follows:

Principals

Chairman, Commonwealth Transportation Board,
or his designee 4-year term (expires January 9, 2018)

Catherine M. Hudgins 3-year term (expires January 9, 2017)

Alternates

Mary Hynes 2-year term (expires January 9, 2016)

William D. Euille 1-year term (expires January 7, 2016)

Approved this 7th day of January, 2015.



Jeffrey McKay
Secretary-Treasurer



David F. Snyder
Chairman

NVTC
Northern Virginia Transportation Commission
RESOLUTION #2264

SUBJECT: The Revised FY2015 and Recommended FY2016 VRE Operating and Capital Budgets

WHEREAS: The VRE Master Agreement requires that the Commissions be presented with a fiscal year budget for their consideration at their respective January meetings prior to the commencement of the subject fiscal year;

WHEREAS: The VRE Chief Executive Officer has provided the VRE Operations Board with the FY2016 Operating and Capital Budget within the guidelines developed in concert with the jurisdictional chief administrative officers;

WHEREAS: The FY2016 VRE Budget proposes a four percent fare increase and no jurisdictional subsidy increase;

WHEREAS: The FY2016 Six-Year Financial Forecast states a subsidy increase is projects for FY2017;

WHEREAS: VRE staff recommends a budget built on an average daily ridership of 19,300 and 34 trains; and

WHEREAS: The VRE Operations Board recommends the following action.

NOW, THEREFORE, BE IT RESOLVED that the Northern Virginia Transportation Commission adopt the revised FY2015 and recommended FY2016 VRE Operating and Capital Budgets and forward the FY2016 Budget to the local jurisdictions for inclusion in their budgets and appropriations in accordance with the Master Agreement.

BE IT FURTHER RESOLVED that NVTC authorizes the Executive Directors of both PRTC and NVTC to submit to the Transportation Planning Board of the National Capital Region and to the Federal Transit Administration or other federal agencies, the appropriate Transit Improvement Program and grant applications for FY2015 and FY2016.

BE IT FURTHER RESOLVED that NVTC authorizes its Executive Director to submit to the Commonwealth the approved budget as part of the FY2016 state aid grant applications.

BE IT FURTHER RESOLVED that NVTC authorizes the Chief Executive Officer of VRE to submit appropriate projects to the Northern Virginia Transportation Authority or other funding authorities on behalf of the Commissions.

Approved this 7th day of January, 2015.


Jeff McKay
Secretary-Treasurer


David F. Snyder
Chairman